



# THE BOTTOM LINE NOVEMBER 2020

## UNIVERSITY NEWS

### Free COVID-19 tests available to employees

Interested employees can sign up today for on-campus testing. Additional testing opportunities will be offered in Dec. and Jan. [Registration/sign up info here.](#)

**NOV 30** | Lane Stadium

**DEC 1** | Lane Stadium

**DEC 2** | Lane Stadium

**DEC 3** | Schiffert Health Center

**DEC 4** | Schiffert Health Center

### Changes take effect for University Policy 3600

The revised policy offers more info on approved payment channels, necessary receipts and documentation, and appropriate safeguards to secure funds until deposited. [Full policy](#) | [VT News](#)

## UPCOMING DATES

### DECEMBER 3

**VT Women Connect** | Networking sessions bring together women colleagues from across VT. This month's breakout sessions include Holiday Magic from Stage & Screen, Wellness and Fitness, Childcare, and more. [More info](#)

### DECEMBER 11

**CVC final day** | [Find a charity](#) | [How to donate](#)

### JANUARY 12

**Advancing Diversity Gathering** | [Registration now open](#)

## VP for FINANCE NEWS

### Controller's Office successful food drive

A special shout out to the Controller's Office—a recent food drive service project resulted in the donation of nearly 1,200 items to the Montgomery County Emergency Assistance Program in Christiansburg. Thank you to all who donated!

### Holiday-themed discussion group offered in December

Do you have a cherished holiday tradition? Something warm, fun, or maybe a little offbeat? Please join us to share in a celebration of holiday cheer at our upcoming discussion group conversation on Dec. 9 at 9:30 (Zoom). You can [view the event flyer](#) and please [sign up](#) to let us know you're coming. Please contact your unit's Diversity Committee rep with any questions.

### Procurement launches new podcast series

Each episode of Procurement's SupplierReady! podcast features an interview with a leader of a Virginia Tech-certified small, woman-owned or minority-owned business.

Episodes are released weekly and run approximately 15 minutes. You can stream it or download it through platforms that include [Spotify](#), [Google Podcasts](#), [Anchor](#) and more. Read more on [VT News](#) or contact [Daysha Holmes](#) for more info.

## EMPLOYEE SPOTLIGHT

### KAREY GRAY (Controller's Office)

Raised here in Blacksburg, Karey originally joined Virginia Tech in 2003. She started with the Controller's Office in 2005 and has been working with the Payroll team since 2010.



[Read this Q&A](#) with Karey to learn more about her hobbies & interests.

### Everyday I'm Hustlin'

When he's not deep-diving in Banner or poring over spreadsheets, Derek Scheidt in General Accounting is [hitting the trails](#). Earlier this month, he completed the Rim to River 100 Mile Run in New River Gorge, WV with a time of **28h, 18m, 46s**. Congratulations to Derek—and please, have an extra piece of pie this Thanksgiving, you earned it!

## WEBINARS & LEARNING

**Untethering the Administrative Workforce: Supporting Remote Operations Now and Post-Pandemic**

**DEC 1** | EAB roundtable | [More](#)

**Unconscious Bias: Increasing Awareness as Leaders**

**DEC 4** | NACUBO workshop | [More](#)

**Campus Well-Being during a Continuing Crisis**

**On-Demand** | *Chronicle of Higher Education* panel discussion | [More](#)