



# THE BOTTOM LINE

VICE PRESIDENT FOR FINANCE | MARCH 2020

## 2020 AWARDS & RECOGNITION EVENT

On behalf of the Vice President for Finance and the Inclusion & Diversity Committee, I want to thank each of you for the support and enthusiasm for our Awards and Recognition Event. We were so pleased with the terrific turnout and hope that you enjoyed yourselves.

We encourage each of you if you have not already done so to complete our short survey and share your feedback and suggestions for future events.

If you are interested, there is a photo gallery from the day up on the VP for Finance site.

And, congratulations again to each of our award winners. We are all appreciative of their hard work each and every day. And don't forget to nominate other deserving coworkers in your area next year!

A sincerest thank you again to each of you!

*- Samantha Marcum, Chair, Inclusion & Diversity Committee*

**VIEW THE PHOTO GALLERY:**  
[Here](#)

**SHARE YOUR FEEDBACK:**  
[Complete this survey](#)

### 2020 AWARD RECIPIENTS

#### Innovation Award:

- *Chris Sherman (Finance IT)*

#### Hokie Huddle Award:

- *Brennan Shepard (OBFP)*
- *Shelley Seckers, Matt Swift, Brianna Saville-Reynolds (CAFM)*

#### Hokie High Five Award:

- *Amie Pendleton (Bursar)*
- *Tina Hodge, Bret Kelly, Mark Ratcliff (Hokie Passport Services)*

#### Inclusion & Diversity Champion:

- *Daysha Holmes (Procurement)*

## COVID-19 IMPACTS & USEFUL LINKS

Information about the impact of COVID-19 on Virginia Tech is being updated in real-time. Employees are encouraged to review the below resources:

### COVID-19 HOME PAGE:

View the [latest info](#) (updates in real time, new info at top of page)

### VT UNIVERSITY STATUS PAGE:

[View closings](#) and other impacted or adjusted operations

### VT ALERTS:

[Sign up here](#)

### FAQ's FOR ALL EMPLOYEES:

[View them here](#)

### EVENT CANCELLATIONS:

[View the list](#)

### IMPACTS TO EMPLOYEE TRAVEL

[Read this update](#) on how COVID-19 is impacting university travel.

### WORKING REMOTELY: A GUIDE TO MAINTAINING CONTINUITY

Keep [these things](#) in mind when planning on remote work.

### WHO TO CONTACT:

#### SCHIFFERT HEALTH CENTER (for all medical questions/advice):

- 540-231-6444
- [healthcenter@vt.edu](mailto:healthcenter@vt.edu)
- [healthcenter.vt.edu](http://healthcenter.vt.edu)

#### VT POLICE:

- 540-382-4343

#### VT EMERGENCY MANAGEMENT:

- 540-231-4873
- [oem@vt.edu](mailto:oem@vt.edu)

### SOCIAL MEDIA UPDATES:



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### MORE INFO:

[Va. Dept. of Health](#) | [CDC](#) | [U.S. State Dept.](#)

## USING ZOOM?

Check out these [step-by-step instructions](#) for scheduling Zoom meetings and one-minute video tutorials about using video, audio, and other settings to help facilitate an effective meeting.

## ...BITS & BYTES...

The Finance IT team can troubleshoot most technology issues without being physically present at each desk or mobile device. During this time, it is **critical** for all support requests to be sent to [supportvpf@vt.edu](mailto:supportvpf@vt.edu) so that they can be handled appropriately.

Any employee that experiences connectivity issues when working remotely should reach out to Finance IT for help with restoring service. As a reminder, those using the VPN should select the "VT Traffic over SSL VPN" option.

## EMPLOYEE SPOTLIGHT

### Jennifer Hundley

*Director for Capital Project Implementation and Reporting*



*Capital Assets & Financial Management*

[Read more...](#)

## VPF BOOK CIRCLE

Thanks to those of you who participated in our two Book Circle sessions recently. If you have any suggestions for a future book/film/documentary for discussion, please submit those to Aaron Reece at [areece1@vt.edu](mailto:areece1@vt.edu).