



THE BOTTOM LINE JULY 2021

CAMPUS NEWS

Parking permits on sale, changes to payroll deduction dates

Faculty and staff parking permits for the 2021-22 academic year are on sale now. [Get yours here](#)

The parking permit payroll deduction has been updated this year. Permits will be deducted in 15 equal payments between Sept. 16 and April 16. Permit deductions will no longer occur in the summer months. For 2021-22 permits, the deductions will be \$25 per pay period.

Flexible Work Arrangement form site launches

Any employee completing a flexible work arrangement should do so in the new site. The site allows for creating, amending, renewing, or expiring such an arrangement. All flexible work arrangements will continue to be approved by an immediate supervisor and head of department.

More resources: [VT News](#) | [View the site](#) | [University Policy 4325](#) | [FAQs](#)

Virginia Tech Sesquicentennial to be observed through Dec. 2022

Celebratory plans to mark the university's 150th year include special events, reunion festivities, and a challenge to Hokie Nation to strive toward a goal of 150,000 combined hours of service.

Employees are encouraged to visit the [Sesquicentennial Brand Toolkit](#), and integrate branding content into email signatures, letterhead, and Powerpoint templates.

FINANCE NEWS

Snack and Clothing Drive

The Controller's Office is collecting healthy snacks and preschool-age clothing in support of the Children's Health Improvement Partnership (CHIP) and Head Start program of the New River Valley.

In the spirit of friendly competition, **the Controller's Office challenges all departments in the Division of Finance to get involved.** Each office is encouraged to establish their own collection areas and points of contact.

The collection will run through **August 13.** For a listing of the specific items needed, [view this flyer](#) or [contact Becky Saylor](#).

Melinda West named associate vice president for finance and university controller

More information is available in the [VT News announcement](#).

"I am honored to serve the university and continue working with the exceptional teams in finance operations. With a commitment to excellence in operations and customer service, adding value, and implementing solutions that build capacity, I am excited about the projects we have underway to streamline administrative activities. I look forward to serving and working with the university community." - **Melinda West**

Executive Order 77: FAQs and implementation updates

A Virginia Tech working group developed and [submitted](#) an initial implementation plan for EO77. The group also published a list of [Frequently Asked Questions](#).

EMPLOYEE SPOTLIGHT

MEET REED NAGEL

Assistant Director for Procurement (Facilities & Services)

[Read this Q&A with Reed to learn more about his interests and background.](#)



WEBINARS & LEARNING

AUGUST 11 | The Impact of Shifting Demographics in the Higher Education Market (NACUBO) | [More](#)

ON-DEMAND | The Post-Pandemic Campus (Chronicle of Higher Ed) | [More](#)

ON-DEMAND | Sustaining the Business Model: Public Colleges (Chronicle of Higher Ed) | [More](#)

UPCOMING DATES

AUGUST 11
ANNUAL DIVERSITY SUMMIT
[Register here](#)

AUGUST 15
FINAL DAY TO SELF-REPORT VACCINATION STATUS

Employees who register their vaccine information will be exempt from the required COVID-19 surveillance testing during the 2021-22 academic year.

Employees can register using any connected mobile device, tablet or computer to upload their record. The process takes less than five minutes to complete. [Get started](#)