The Ledger

A Newsletter of the University Controller's Organization
Website: **http://www.controller.vt.edu**

Chrome River System Changes

Chrome River is updating the presentation and navigation of the system on September 22, 2021. The noticeable changes are:

1. White background instead of gray.
2. Updated Chrome River logo.
3. The + New button used to create Pre-Approval and Expense reports (previously in the upper right-hand corner) has been removed. This has been replaced with the + Create button found on the Pre-Approval (travel) and Expenses (travel and P-Card) ribbons.
4. For users who have delegate lists, the lists will appear when you click on your name in the right-hand corner.

Updates for the presentation and navigation changes are currently being completed on the training videos and documents located on the Chrome River website.

If you should have any questions, please contact the travel team at travel@vt.edu.