# The Ledger

### *A Newsletter of the University Controller's Organization*

## Banner Account Code Changes Effective July 1, 2017

The following new account codes are effective in Banner on July 1, 2017.

| Account Number | Title | Description |
|---|---|---|
| 12755 | Cloud Plug-In/Application Services | Include expenses for cloud computing model in which a third-party provider externally hosts services that provide functional software application services.  Some examples include Canvas, EvaluationKit, PeopleAdmin, Piazza, Qualtrics, Tapingo.  See account code 15330 for Software Subscriptions - On Site Non-Hosted. |
| 12756 | Cloud Infrastructure /Platform Services | Include expenses for cloud computing model in which a third-party provider externally hosts services that provide processing, storage, or application development services.  Some examples include:  Microsoft Azure, Amazon Web Services (AWS), Docker.  See account code 15330 for Software Subscriptions - On Site Non-Hosted. |

The following account code had changes in the title and description.

| Account Number | Title | Description |
|---|---|---|
| 15330 | Software Subscriptions – On Site Non-Hosted | Include expenses for term limited software stored and run from university machines.  Examples include Abacus, Ansys, Mathematica, MATLAB, SAS, SPSS.  See account codes 12755 and 12756 for Cloud Services - Hosted Offsite. |

A few other minor wording changes were made to Information Technology account code titles and descriptions.  For a complete list of Banner account codes, titles, and descriptions, see the Controller's Office website at the following URL: http://www.controller.vt.edu/accountcodes.html.

These new account codes will be discussed at the Fiscal Bunch for Lunch Group (FBLG) at the September 2017 meeting.  Please plan to attend to hear more regarding this topic.

**Vendor Departmental Accounts Not Allowed**

University departments should not establish accounts with vendors without approval from the Procurement Department or the Controller's Office. Accounts such as a Vendor credit card, Amazon Prime membership, or Sam's Club membership should not be established in the name of the university department or university employee.

A HokieMart purchase order should be issued to the vendor for these purchases where accepted. If the vendor does not accept a HokieMart purchase order, the department should work with the Procurement Department to receive approval to use the departmental purchase card to make the purchase.

See recently modified procedures from the Controller's Office where vendor accounts and memberships are not allowed.

Controller's Office Procedure 20310, section E.
http://www.controller.vt.edu/content/dam/controller_vt_edu/procedures/accountspayable/20310.pdf